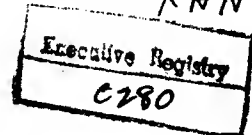


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Instructions On File*

13 JUL 1948

MEMORANDUM FOR: DEPUTY CHIEF OF STAFF, PERSONNEL AND ADMINISTRATION
Headquarters, U. S. Air Forces
Room 4B194, National Defense Building

SUBJECT: Assignment of Reserve Personnel

1. In response to my memorandum on the above subject dated 3 March 1948, the majority of the civilian personnel of this Agency employed for overt purposes who hold reserve status in the Air Force have received mobilization assignments to CIA. It is understood that the remaining assignments will be made as soon as administratively possible, and that reserve personnel assigned to CIA for mobilization will not be called for extended active military service without the prior concurrence of the Director of Central Intelligence.

2. Until further study and recommendations can be completed covering the problems of inactive training and promotion of such personnel, it is assumed that temporary provision will be made for peacetime assignments to and training with organized reserve units.

3. a. Certain civilians employed by this Agency who hold armed services reserve status are assigned to covert duties, the disclosure of which would jeopardize both the national interests and, in some cases, the lives of the individuals concerned. It is obviously impossible for such personnel to display any interest in reserve programs, or even to provide an address to which official mail can be forwarded. Under such circumstances it is probable that individuals in this category will eventually be dropped from armed service reserve status due to no fault of their own.

b. In order to avoid injustice to individuals employed by CIA for covert purposes who hold reserve status in your service and who are dropped during such periods of employment due to apparent lack of interest and failure to provide proper address, it is recommended that reserve status be restored to such individuals upon presentation of a certificate signed by the Director of Central Intelligence indicating:

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(1) Inclusive dates of employment for covert purposes.

(2) That service during such employment has been such as to warrant restoration of reserve status with all prior rights permissible under existing law and regulations.

h. Concurrence or comment on this memorandum is requested as soon as practicable in order that Agency mobilization planning can be further developed based on established policy.

signed

R. H. HILLENKOTTER
Rear Admiral, USN
Director of Central Intelligence

cc: Chief, Personnel Br. A&M
Asst Dir for Special Operations

Signer's copy ✓
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AM:LTShannon/mc (12 July 48)

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